

## VISION

A Christ-centered school community  
growing in the love and friendship  
of Jesus Christ in His Church  
and striving for peace  
in the social and ecological order.



## MISSION

*We, in Basic Education, commit ourselves –  
to Transformative Education  
as a Christ-centered school community  
dedicated to the integral formation of persons  
empowered to promote justice, peace,  
care for creation and solidarity.*

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*Live Fully as God's Beloved!*  
School Thrust 2017-2018

June 21, 2017

Dear Grade 2 Parents and Guardians,

Welcome to a new school year!

Thank you for choosing Assumption and sharing with our mission to form and bring out the best in your CHILD. To facilitate her adjustment to Grade 2, please take note of the following guidelines:

1. During class hours, parents, guardians, caregivers, and drivers who wait for the children must stay in the waiting area near the Main Gate .
2. Parents who wish to consult with teachers may request for appointments through your child's assignment notebook. Kindly wait for the teacher's confirmation.
3. Students must come and leave school in complete uniform from Monday to Friday, except during P.E. days. The official I.D. and name tag prepared by the teacher must be worn at all times.
4. **We encourage simplicity.** Having birthday parties and wearing jewelry in school are discouraged. Hair accessories, when appropriate, must be in shades of red, black, or white.
5. A locker will be provided for each child. **Please label all the things and materials of your child.** These include books, notebooks, pencils, pencil case, folders, and other personal belongings in the grooming kit. The grooming kit may either be a kiddie shoe box or small plastic box that can fit in the locker. It must contain the following:
  - a. extra underwear, shorts, and t-shirt
  - b. hand sanitizer
  - c. insect repellent
  - d. comb or hairbrush
  - e. cologne or powder
  - f. face towel and bath soap
  - g. two rolls of tissue paper
  - h. toothbrush and toothpaste
  - i. eco-bag
  - j. eating utensils (reusable spoon, fork, and plate)
  - k. rag

**The grooming kit should be ready on or before June 27, Tuesday.**



6. Prepare healthy food just enough for your daughter to finish. Food and drinks for recess and lunch should be placed in reusable food containers to minimize trash. Cloth placemat should be included in their lunch bag every day.


7. Below are the *codes* used in the notebooks and folders:

**CLE** - Christian Living Education  
**AKK** - Alay Kapwa at Kalikasan  
**CAE** - Communication Arts in English  
**AP** - Araling Panlipunan  
**Fil** - Filipino  
**Math** - Mathematics  
**Sci** - Science


**Pen** - Penmanship  
**CAST** - Creative Arts Sports Technology  
 (Music, Arts, Computer)  
**CIR** - Circular Folder  
**TF** - Test Folder  
**HR** - Homeroom  
**AN** - Assignment notebook

Please label using the format below:

a. **For 7 notebooks:** CLE/AKK, CAE, AP, Fil, Math, Sci, CAST

<b>CAE</b>

<div style="border: 1px solid black; padding: 2px;">           Communication Arts in English         </div>
Name _____ Grade ___ Sec ___ Class No ___

b. **For 10 folders:** CLE/AKK, CAE, AP, Fil, Math, Sci, CAST, HR, TF, CIR

	<div style="border: 1px solid black; padding: 2px;">SUBJECT</div>
<div style="border: 1px solid black; padding: 2px;">CN</div>	<div style="border: 1px solid black; padding: 2px;">NAME</div>
<div style="border: 1px solid black; padding: 2px;">LEVEL AND SECTION SY</div>	

c. **For books:**

<div style="border: 1px solid black; padding: 2px;">           Name _____            Grade ___ Sec ___         </div>



- The assignment notebook (AN) must be covered (only in the spine) by an art/construction paper that represents your child's section color:

Section 1 – green

2 – red

3 – yellow

4 – blue

5 – purple

- Label the ART kit with your name, grade, and section on the upper left hand corner of the plastic envelope.

Name

Grade & Section

8. Payment of fees sent through your child must be in the exact amount and placed in a sealed and properly labeled envelope (i.e. name, grade and section, payment for \_\_\_\_\_, amount of money).
9. The following are the subjects, names of teachers, and teacher-in-charge of each section:
  - a. Christian Living Education/AKK – Ms. Teresa Clarete, Sections 1 to 5
  - b. Communication Arts in English – Ms. Pau Toribio, Section 1  
Ms. Ria Orca, Sections 2 and 3  
Ms. Leyn Madueño, Sections 4 and 5
  - c. Mathematics – Ms. Rachel Agcaoili, Sections 1 to 5
  - d. Science – Ms. Xyra Duque, Sections 1 to 5
  - e. Araling Panlipunan – Ms. Moppet Carlos, Section 1 to 5
  - f. Filipino – Ms. Rose Ann Cereno, Sections 1 to 5
  - g. Computer/Art – Ms. Ivy Masaquel, Sections 1 to 5
  - h. Physical Education – Ms. Cindy Monotilla (First Quarter - Dance)  
Ms. Joselyn Baldago (Second Quarter - Gymnastics)  
Ms. Joanne Bibat (Third Quarter - Swimming)  
(Fourth Quarter - Sports)
  - i. Music – Ms. Laureen Agualda Eguilada, Sections 1 to 5
  - j. Homeroom – Ms. Pau Toribio 1 to 5

Teachers-in-Charge (TICs):

Grade Two – 1	Ms. Rose Ann Cereno
Grade Two – 2	Ms. Ria Orca
Grade Two – 3	Ms. Xyra Duque
Grade Two – 4	Ms. Leyn Madueño
Grade Two – 5	Ms. Rachel Agcaoili

Class Adviser:

Ms. Pau Toribio

Guidance Counselor:

Ms. Clarisse Raquinel



10. Students come to school in P.E. uniform on their scheduled P.E. day.

During swimming class, students bring a separate bag for their swimming materials which include: **(All swimming materials must be labeled)**

*AA Swimsuit*

*extra shirt (plain white shirt or Fellowship Shirt)*

*AA Swimming cap*

*extra underwear*

*goggles (optional)*

*slippers*

*towel*

*plastic bag*

*shampoo and soap*

11. Regularly check and sign your child's assignment notebook as well as CIR folder for circulars from the school. **Kindly return all reply slips the following school day.**

12. All students are required to have a **GO bag**. It must contain the following:

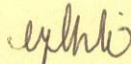
- 1/2 liter bottle of drinking water
- 1 high energy snack (unsalted nuts, energy bar, granola)
- one set change of underwear and clothes
- family photo
- bandage
- Whistle
- personal medications (for those with special conditions)
- Povidone Iodine (Betadine)
- cotton
- small flashlight

**The GO bag should be ready on or before June 27, Tuesday.**

Your cooperation and support will be of great help to us as we journey together in accompanying your child throughout the school year.

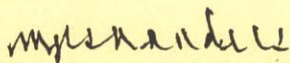
Let this be a fruitful and God-filled year for both the home and the school. We count on your enthusiasm in working with us.

Sincerely yours,



MS. MARIA PAULYNE L. TORIBIO  
Grade 2 Class Adviser

Noted by:



MRS. MARIA LUZ P. SAN ANDRES  
Director for Student Affairs and Services

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**REPLY SLIP**

Date \_\_\_\_\_

CN 39

Dear Grade 2 Teachers,

We have read the circular regarding Grade 2 Guidelines and we will be guided accordingly.  
Thank you.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Grade & Section

\_\_\_\_\_  
Signature of Parent Over Printed Name