#### VISION

A Christ-centered school community growing in the love and friendship of Jesus Christ in His Church and striving for peace in the social and ecological order



#### MISSION

We, in Basic Education, commit ourselves —
to Transformative Education
as a Christ-centered school community
dedicated to the integral formation of persons
empowered to promote justice, peace,
care for creation and solidarity.

Serve joyfully with boundless love. School Thrust 2019-2020

August 28, 2019

Dear Parents and Guardians,

### Greetings!

The Admissions Committee is pleased to announce that the applications for NEW students for Preschool and Grades 1 - 11 for School Year 2020-2021 will start in September 2019. We invite you to file your applications as early as you can. We also seek your assistance in informing friends and neighbors about the start of our admissions period. Kindly take note of the following details:

# AGE AND GRADE REQUIREMENTS:

- 1. PRESCHOOL
  - o Junior Nursery
    - at least 2 years and 10 months old by June 2020
  - o Senior Nursery
    - at least 3 years and 10 months old by June 2020
  - Kinder
    - at least 4 years and 10 months old by June 2020
    - has at least 6 months of previous schooling
- 2. ELEMENTARY
  - o Grade 1
    - able to read sentences in Filipino and English with comprehension
    - able to answer orally and in written form questions about what was read
    - presently enrolled in a DepEd accredited Preschool (Kinder level or its equivalent)
    - has Learner's Reference Number (LRN)
  - o Grades 2-6
    - has satisfactory grades in all subjects (no grade lower than 83)

3. JUNIOR HIGH SCHOOL

- o Grades 7 10
  - has satisfactory grades in all subjects (no grade lower than 83)
  - has satisfactory conduct
- 4. SENIOR HIGH SCHOOL
  - o Grade 11
    - has satisfactory grades in all subjects (no grade lower than 83)
    - has satisfactory conduct

| grade lower than 83) <ul><li>has satisfactory conduct</li></ul> | MS.MAI          |                    |  |
|---|-----------------|--------------------|--|
| - has satisfactory conduc                                       | 1100100         | Please see nex     |  |
| REPLY SLIP  |                 |                    |  |
| We have read the circular from the Admissions Office.           |                 |                    | Class Number   |
| Student's Name  | Level & Section | Parent's Signature | procedure de la constanta de l |

## REQUIREMENTS FOR SUBMISSION UPON APPLICATION:

- Accomplished Application Form (downloadable from the school's website: www.assumptionantipolo.edu.ph)
- 2. Two (2) copies of 2" x 2" ID picture
- 3. For Grade 3 11 applicants: Two (2) accomplished Recommendation Forms (downloadable from the school's website: www.assumptionantipolo.edu.ph)
- 4. Two (2) copies of PSA/NSO birth certificate (1 original, 1 photocopy)
- 5. Two (2) copies of baptismal certificate (1 original, 1 photocopy)
- 6. Two (2) copies of marriage contract (1 original, 1 photocopy)
- 7. Commitment letter from Catholic parents not married in church
- 8. Signed agreement form for non-Catholics
- 9. For parents who are single (single-unmarried, single-separated, or widowed): letter stating who is/are authorized to transact with the school on their behalf
- 10. For Kinder applicants: Certificate of at least six (6) months of previous schooling
- 11. Two (2) copies each of previous and current report cards (Grade 1 to Grade 11 applicants)
- 12. Non-refundable application and testing fee of Php500
- 13. For foreign students: passport, study permit and alien certificate (to be issued by the Bureau of Immigration and the Department of Foreign Affairs)
- 14. PEPT Certificate of Rating for students with enrollment gap

#### **ADMISSIONS PROCEDURE:**

- 1. Parent/s or guardian submit/s the requirements to the Admissions Office.
- 2. Applicant takes the Admissions Test on the scheduled date.
- 3. Parent/s and applicant are interviewed on the same date of Admissions Test.
- 4. Parent/s get/s test results personally from the Admissions Office five (5) working days after the test. No inquiry regarding test results will be entertained by phone.
- 5. Parents attend the Parent Partnership Program.

Sincerely,

MS. ROCHELLE F. INTALAN

Admissions Officer

Noted by:

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MS. MARIA LUZ SAN ANDRES
Director for Student Affairs and Services

MS.MARIE GRACE B. MAGTAAS
School Director